



REQUEST FOR PROPOSALS (RFP) - STRATEGIC PLANNING SERVICES

PART A: Introduction

The Indigenous Peoples Resilience Fund (IPRF) is seeking proposals from qualified consultants, firms, or organizations to support the development of IPRF's next strategic plan. This RFP aims to identify experienced partners who can work with IPRF in a way that aligns with IPRF's mission, vision, and long-term objectives.

PART B: About the Indigenous Peoples Resilience Fund (IPRF)

The Indigenous Peoples Resilience Fund (IPRF) is an Indigenous-led and governed organization that supports Indigenous communities in strengthening their resilience through funding. IPRF provides resources and support to Indigenous organizations and community initiatives that seek to create sustainable solutions rooted in Indigenous knowledge and practices.

For more information about IPRF and our work, visit www.iprfund.ca.

PART C: Project Overview and Objectives

The goal of this initiative is to develop a strategic plan that will guide IPRF's work over the next 5 years. The selected consultant will work closely with IPRF's CEO, team members, and leadership to facilitate a participatory planning process that reflects IPRF's values and Indigenous ways of knowing and being.

Key objectives include:

1. Conduct an environmental scan and SWOT analysis to assess IPRF's unique strengths, challenges, opportunities, and risks.
2. Develop clear and compelling mission, vision, and value statements that reflect our purpose and values.
3. Developing clear strategic priorities, goals, and objectives aligned with IPRF's mission and vision.



4. Creating a roadmap for implementation, including timelines and resource requirements.
5. Establish measurable indicators to track progress and evaluate success.

PART D: Scope of Work

The selected consultant(s) will be responsible for designing and implementing a strategic planning process that aligns with IPRF's organizational values and priorities. Specific deliverables may include:

1. **Project Planning & Stakeholder Engagement:**
 - Conduct initial meetings with IPRF leadership to define project scope and expectations.
 - Facilitate engagement sessions with staff, advisory council (BoD), community partners, and stakeholders.
 - Ensure that Indigenous perspectives and community voices are centered in the process.
2. **Environmental Scan & Needs Assessment:**
 - Conduct a review of organizational reports to assess data and incorporate feedback.
 - Conduct research, interviews, and focus groups to gather insights.
 - Analyze internal and external factors influencing IPRF's work.
3. **Strategic Plan Development:**
 - Define strategic priorities and goals.
 - Identify key initiatives, action steps, and performance measures.
 - Draft a strategic plan document, incorporating feedback from stakeholders.
4. **Finalization & Implementation Roadmap:**
 - Present the draft strategic plan to IPRF leadership and stakeholders for review.
 - Refine and finalize the strategic plan based on feedback.
 - Develop an implementation framework with key milestones and accountability measures.

PART E: Qualifications & Experience

Proposals should demonstrate experience and expertise in the following areas:



- Experience in strategic planning, particularly with Indigenous-led and Indigenous-serving organizations.
- Knowledge and experience in working with Indigenous communities and organizations.
- Strong facilitation and stakeholder and Indigenous community engagement skills.
- Ability to integrate Indigenous ways of knowing and being into the strategic planning process and facilitation.
- Experience in research, data analysis, and report writing.

PART F: Budget & Timeline

The total budget for this initiative is \$50,000-\$70,000. Consultants should provide a detailed cost breakdown, including professional fees, materials, and any travel expenses if applicable.

Proposed Timeline:

- **RFP Release Date:** March 24, 2025
- **Proposal Submission Deadline:** April 14, 2025
- **Proposal Review and Presentation Period:** Apr 15- May 5
- **Selection of Consultant(s):** May 9, 2025
- **Stakeholder Engagement & Research Phase:** June to September 2025
- **In-person Retreat with the Advisory Council:** October 20-24, 2025
- **Strategic Plan Drafting:** November 2025
- **Finalization:** December 3, 2025
- **Presentation:** December 11, 2025 Advisory Council Meeting

PART G: Proposal Submission Requirements

Interested applicants should submit a proposal that includes:

1. A cover letter outlining interest and relevant experience.
2. A detailed proposal including methodology, work plan, and deliverables.
3. A budget breakdown.
4. CVs of key team members.
5. References from similar projects.



Submission Instructions: Proposals should be emailed to nicole@indigenous-philanthropy.com. Questions regarding this RFP should be directed to nicole@indigenous-philanthropy.com.

PART H: Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Completeness and clarity of the proposal (0-5)
- Demonstrated expertise in strategic planning and facilitation (0-5)
- Understanding of Indigenous organizational needs and culturally relevant approaches (0-5)
- Experience in stakeholder engagement and consensus-building (0-5)
- Capacity to deliver within specified timelines and budget (0-5)
- Budget Approach/Cost Effectiveness (0-5)

PART I: Additional Considerations

IPRF encourages applications from Indigenous-led organizations and individuals. We are committed to equitable evaluation and will prioritize proposals from Indigenous firms and consultants

Shortlisted proponents may be required to present their proposal

PART J: Submission Instructions

Please submit proposals to the attention of Nicole McDonald, Co-Founder, Indigenous Philanthropy Advisors, nicole@indigenous-philanthropy.com, no later than April 14, 2025.